



## Peer Reviewer Eligibility Criteria

### **Educational Training** (*relevant required areas*):

- Graduate degree from an accredited institution in a human service field and five (5) years of continuous senior management experience that includes fiscal management, organizational governance/leadership, clinical services, or quality improvement initiatives.
- Graduate degree from an accredited institution in a non-human service field and eight (8) years of continuous senior management experience at a human service organization that includes fiscal management, organizational governance/leadership, clinical services, or quality improvement initiatives.

*Undergraduate degree from an accredited institution will be considered if one's professional background includes financial management and debt counseling services, opioid treatment services, employee assistance programs, child protective services, inter-country adoption services, or group living services:*

- Undergraduate degree in a human service field and ten (10) years of continuous senior management experience that includes fiscal management, organizational governance/leadership, clinical services, or quality improvement initiatives.
- Undergraduate degree in a non-human service field and ten (10) years of continuous senior management experience at a human service organization that includes fiscal management, organizational governance/leadership, clinical services, or quality improvement initiatives.

### **Accreditation Process Experience:**

- Employment with a COA-accredited organization is strongly desired.
- Ability to demonstrate experience in an accreditation or governmental evaluation process geared to improve human services.

### **Letter of Recommendation or Support:**

- Recommendation letter from an active COA Team Leader, Peer Reviewer, Accreditation Commissioner or representative from one of COA's Sponsoring or Supporting Organizations.

Once trained, COA Peer Reviewers are expected to adhere to COA's policies and procedures.

They must also:

- Agree to COA's Confidentiality Agreement.
- Agree to COA's Code of Conduct requirements.
- Commit to a site visit within 90 days of training date.
- Agree to conduct at least two (2) site visits per calendar year.
- Participate in other training requirements, as they become available.