

KEY TO COA'S SITE VISIT SCHEDULE

8TH EDITION ADMINISTRATION AND MANAGEMENT/SERVICE DELIVERY ADMINISTRATION STANDARDS	
GOV	Governance
ETH	Ethical Practice
FIN	Financial Management
HR	Human Resources
NET	Network Administration
PQI	Performance and Quality Improvement
PQI-OLD	Performance and Quality Improvement Old
RPM	Risk Prevention and Management
ASE	Administrative and Service Environment
BSM	Behavior Support and Management
CR	Client Rights
TS	Training and Supervision

8TH EDITION PUBLIC AGENCY ADMINISTRATION AND MANAGEMENT/SERVICE DELIVERY ADMINISTRATION STANDARDS	
PA-AM	Public Agency-Administration and Management
PA-ETH	Public Agency-Ethical Practice
PA-FIN	Public Agency-Financial Management
PA-HR	Public Agency-Human Resources
PA-NET	Public Agency-Network Administration
PA-PQI	Public Agency-Performance and Quality Improvement
PA-PQI OLD	Public Agency-Performance and Quality Improvement Old
PA-RPM	Public Agency-Risk Prevention and Management
PA-ASE	Public Agency-Administrative and Service Environment
PA-BSM	Public Agency-Behavior Support and Management
PA-CR	Public Agency-Client Rights
PA-TS	Public Agency-Training and Supervision

8TH EDITION CANADIAN ADMINISTRATION AND MANAGEMENT/SERVICE DELIVERY ADMINISTRATION STANDARDS	
CA-GOV	Governance
CA-ETH	Ethical Practice
CA-FIN	Financial Management
CA-HR	Human Resources
CA-PQI	Performance and Quality Improvement
CA-PQI OLD	Performance and Quality Improvement Old
CA-RPM	Risk Prevention and Management
CA-ASE	Administrative and Service Environment
CA-BSM	Behavior Support and Management
CA-CR	Client Rights

CA-TS	Training and Supervision
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8TH EDITION SERVICE STANDARDS	
ADS	Adult Day Care Services
AG	Adult Guardianship
APS	Adult Protective Services
AS	Adoption Services
CFD	Child and Family Development and Support Services
CM	Case Management Services
CPS	Child Protective Services
CCI	Community Change Initiatives
CRI	Crisis Response and Information Services
CSE	Counseling, Support and Education Services
DDS	Services for Individuals with Developmental Disabilities
DTX	Day Treatment Services
DRCM	Disaster Recovery Case Management
DV	Domestic Violence Services
EAP	Employee Assistance Program Services
EAP-OLD	Employee Assistance Program Services Old
ECCD	Early Child Care and Development Services
ECE	Early Childhood Education
FC	Foster Care Services
FMDC	Financial Management and Debt Counseling Services
FPS	Family Preservation and Stabilization Services
GLS	Group Living Services
GSM	Guardianship Services for Minors
HCS	Home Care and Support Services
ICA	Intercountry Adoption Services
IRR	Immigrant and Refugee Resettlement Services
JJCM	Juvenile Justice Case Management Services
JJC	Juvenile Justice Correctional Services
JJD	Juvenile Justice Day Services
KC	Kinship Care Services
MH	Outpatient Mental Health Services
OS	Outreach Services
OAS	Outdoor Activities Supplement
OST	Out-of-School Time Services
OTP	Opioid Treatment
PS	Pregnancy Support Services
PSR	Psychiatric Rehabilitation Services
RC	Respite Care Services
RTX	Residential Treatment

SA	Services for Substance Use Conditions
SCL	Supported Community Living
SDD	Supplement for Developmental Disabilities Programs
SDE	Social Development and Enrichment for Children and Youth
SH	Shelter Services
VOC	Vocational Rehabilitation Services
VM	Volunteer Mentoring Services
WDS	Workforce Development Services
WT	Wilderness and Adventure Based Therapeutic Outdoor Services
WtW	Ways to Work
YD	Youth Development Services
YIL	Youth Independent Living Services

7 th EDITION ADMINISTRATION AND GOVERNANCE STANDARDS	
G1	Ethical Practice, Rights, and Responsibilities
G2	Continuous Quality Improvement
G3	Organizational Integrity
G4	Management of Human Resources
G5	Quality of the Service Environment
G6	Financial Management
G7	Training and Supervision
G8	Intake, Assessment, and Service Planning
G9	Service Delivery
G10	Behavior Management
G11	Administration and Risk Management

7 th EDITION SERVICE STANDARDS	
S1	Counseling Services
S2	Mental Health Services
S3	Psychosocial and Psychiatric Rehabilitation Services
S4	Employee Assistance Program (EAP) Services
S5	Case Management Services
S6	Substance Abuse Services
S7	Opioid Treatment
S8	Shelter Services

S9	Crisis Intervention Services; Emergency Telephone Response Services;
	Information and Referral Services
S10	Child Protective Services
S11	Adult Protective Services
S12	Domestic Violence Counseling; Rape Crisis and/or Battered Women's Services; Safe Homes
S13	Pregnancy Counseling and Supportive Services
S14	Adoption Services
S15	Intercountry Adoption Services
S16	Home Visitor Services
S17	In-Home Support Services
S18	Early Intervention Services for Infants and Young Children
S19	Outreach Services
S20	Family-Centered Casework; Intensive Family Preservation
S21	Foster and Kinship Care Services
S22	Respite Care Services
S23	Supported Community Living Services
S24	Day Treatment Services
S25	Adult Day Care Services
S26	Group Living Services
S27	Residential Treatment Services
S28	Therapeutic Residential Wilderness Camping/Adventure-Based Therapeutic Outdoor Services
S29	Community Building Initiatives
S30	Social Advocacy Services
S31	Refugee Resettlement Services
S32	Immigration and Citizenship Assistance Services
S33	Group Services for Social Development and Enrichment
S34	Employment and Vocational Services
S35	Financial Management/Debt Counseling Services
S36	Volunteer Friendship/Mentoring Services
S37	Child Care Services
S38	Prevention and Support Services

SITE VISIT TERMS:

Full: Any organization or After School Program (excluding Hague) that is pursuing a full or traditional accreditation process
Interim: Typically a one-day site visit or desk review to extend an organization's expiration
Single Service: Typically a one-day site visit to review a new service that an accredited organization would like to add to its current accreditation
Remedial: Typically a one-day site visit to an organization that is under probation
Hague Accreditation: Any not-for-profit Hague adoption service provider that is pursuing a full or traditional accreditation process
Hague Approval: Any for-profit Hague adoption service provider that is pursuing a full or traditional accreditation process
After School (ASP): Any after school program that is pursuing registration, certification or full accreditation



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External Site Visit Report

Start Date:	1/5/2009	Org#:	0000		Organization Name	City	State	
End Date:	1/6/2009	Business Type:	Non for Profit	Budget:	\$2,000,000	Total Sites:	3	
Mandate Deadline:	6/1/2009	Mandated By:	State Government	Accreditation Track:	Full	Team Size:	2	
VS Coordinator:	Caroline Louissaint	Self Study Type:	Electronic	Standards Edition:	8th Edition Private	Special Needs:	Need Spanish speaking Peer	
Sponsoring Organizations:	Alliance for Children and Families; Nat'l Foundation for Credit Counseling; Nat'l Org for State Assoc. for Children						Leader Confirmed:	No
Supporting Organizations:	Emp. Assistance Society of NA (EASNA)						Confirmed Peers:	0
Standards:	CR;CM;EAP;FEC;CPS;FPS;TS;BSM;ASE;RPM;PQI;HR;GOV;FIN;ETH							
Uncovered Standards:	CR;CM;EAP;FEC;CPS;FPS;TS;BSM;ASE;RPM;PQI;HR;GOV;FIN;ETH							

Site Visit Start and End Dates: The days that the review team is on-site at an organization.

Mandate Information: If the organization is mandated to be accredited, these fields will contain the mandate deadline and what entity is mandating accreditation.

Business Types include: Not for Profit, For-Profit: Publicly-traded, For-Profit: Privately Held, For-Profit: LLC, Unincorporated: Sole Proprietorship, Unincorporated: General Partnership, Unincorporated: Limited Partnership, Incorporated: Sole Proprietorship, Public (Government Agency), and Trust.

VS Coordinator: This is the COA Volunteer Services staff person who is responsible for staffing this site visit.

Special Needs: Will include information about specific skills needed for the site visit.

Self-Study Type: Indicates whether the self-study being submitted by the organization is in an electronic or hard copy format.

Sponsoring and Supporting Organizations: Designates whether an organization is a part of one of COA's Sponsoring and/or Supporting organizations.

Standards: Lists out the standard acronyms for which the organization will be reviewed.

Uncovered Standards: Lists out those standards for which a volunteer with expertise is still needed.

Organization Number, Name, City and State: This is basic organization contact information.

Budget is equal to the organization's revenue in the most recent fiscal year.

Accreditation Track includes: Full, Interim, Single Service, Remedial, Hague Accreditation, Hague Approval, Registration Y1, Registration Y2, Registration Y3, and Certification.

Standards Edition includes: 8th Edition Private, 8th Edition Public, After School, Canadian, 7th Edition, and Hague.

Total Sites: Indicates how many program sites the organization operates.

Team Size: Indicates how many volunteers (including the Team Leader) are needed to staff the site visit.

Leader Confirmed: "No" indicates that a Team Leader is still needed for the site visit. "Yes" indicates that a Team Leader has been confirmed for the site visit.

Confirmed Peers: Indicates the total number of team members (including the Team Leader) that have already been confirmed for the site visit.

Remaining Peers: Indicates the total number of team members (including the Team Leader) that are still needed for the site visit.